



## THE CABINET

Tuesday 7 November 2017

### NOTIFICATION TO CHICHESTER DISTRICT COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on Tuesday 7 November 2017.

Each decision save for those which are recommendations to the Council will come into effect at 10:00 on Wednesday 15 November 2017 unless it is called in under the procedure set out in Chichester District Council's *Constitution*.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	AGENDA ITEM DESCRIPTION AND DECISION
1	<b>Chairman's Announcements</b>  [DETAILS IN THE MINUTES]
2	<b>Approval of Minutes</b>  <b>RESOLVED</b>  That the minutes of the Cabinet's meeting on Tuesday 3 October 2017 be approved without amendment.
3	<b>Declarations of Interests</b>  [DETAILS IN THE MINUTES]
4	<b>Public Question Time</b>  [DETAILS OF QUESTIONS AND RESPONSE IN MINUTES]
5	<b>Determination of the Council Tax Reduction Scheme 2018-2019</b>  <b>RECOMMENDED TO THE COUNCIL</b>  That the proposed Council Tax Reduction Scheme for 2018-2019 be approved.

6	<p><b>New Non-Domestic Rates Discretionary Scheme</b></p> <p><b>RECOMMENDED TO THE COUNCIL</b></p> <p>That the Non-Domestic Rate Discretionary Scheme for 2017-2021 as set out in the appendix to the agenda report be approved.</p>
7	<p><b>Southern Gateway Masterplan – Adoption</b></p> <p><b>RECOMMENDED TO THE COUNCIL</b></p> <p>That the Council:</p> <ul style="list-style-type: none"> <li>(a) Approves the recommended responses to the representations made as part of the public consultation on the draft masterplan (set out in appendix 1 to the agenda report).</li> <li>(b) Adopts the Southern Gateway Masterplan (set out in appendix 2 to the agenda report) as a Supplementary Planning Document, thereby replacing the existing Southern Gateway Planning Framework Supplementary Planning Guidance 2001.</li> <li>(c) Delegates authority to the Head of Planning Services, following consultation with the Cabinet Member for Planning Services, to make minor amendments to the document prior to publication.</li> </ul> <p><b>RESOLVED</b></p> <p>That the use of part of the residual budget from the now adopted Local Plan to meet the remaining cost (£65,000) of the Southern Gateway Masterplan project be approved.</p>
8	<p><b>Southern Gateway Chichester - Implementation</b></p> <p><b>RESOLVED</b></p> <p>That subject to the Southern Gateway Masterplan being adopted by the Council the Project Initiation Document attached at appendix 1 to the agenda report be approved.</p>
9	<p><b>Parking Proposals and Off-street Parking Charges</b></p> <p><b>RESOLVED</b></p> <p>(1) That the charges set out within appendix 1 of the agenda report which, subject to consultation responses are to be implemented from 1 April 2018, be approved subject to the following amendments: (a) the parking charge as at present for long-stay car parks on Sundays be retained and (b) that parking in the Sylvia Beaufoy car park continues to remain free as at present.</p>

	<p>(2) That the Head of Commercial Services be authorised to give appropriate notice of any revised charges or changes as set out within this report pursuant to the Off-street Parking Places (Consolidation) Order 2015 and the Road Traffic Act 1984.</p> <p>(3) That the use of Regulation 10 Penalty Charge Notices within Chichester District from 1 April 2018 be approved.</p> <p>(4) That the inclusion of Florence Road car park (subject to agreement from West Sussex County Council as the Highway Authority) onto the Parking Order for Chichester District and implements a maximum stay as indicated in section 4.11 of the agenda report be approved.</p>
10	<p><b>Consultation on South Downs Local Plan Pre-Submission</b></p> <p><b>RESOLVED</b></p> <p>That the South Downs National Park Authority be advised:</p> <p>(1) That the South Downs Local Plan Pre-Submission is broadly supported.</p> <p>(2) That Chichester District Council does not intend to make any formal representations in response to the Pre-Submission consultation.</p> <p>(3) That the comments in appendix 1 to the agenda report will be forwarded for its consideration with regard to possible modifications to the Pre-Submission Local Plan.</p>
11	<p><b>Chichester Road Space Audit</b></p> <p><b>RESOLVED</b></p> <p>That the feedback to the Road Space Audit consultation document as amended in section 6.1 of the agenda report be provided.</p> <p><b>[Note]</b> The amendments made to section 6.1 are denoted in bold below:</p> <p>6.1 The Audit has been considered by relevant officers of Chichester District Council. Officers recommend that the Council provides the following feedback to WSCC:</p> <p>6.1.1 The findings of the report are consistent with the objectives within the approved Vision for Chichester.</p> <p>6.1.2 The report suggests potential closure of some of the key car parks within the city. <b>Any closure is for the district council to determine if appropriate and the district council wish to make it totally clear that there are no current plans for closure of car parks in the city (with the exception of Basin Road car park which is being considered as a result of the Southern Gateway Project).</b></p>

- 6.1.3 **Off Street** car park income is **the** revenue source for assisting with covering costs of car park provision and any surplus is used to support other **Council** services. Should there be a reduction in the number of off-street parking places there **would** be a **significant** reduction in the income generated which would not be acceptable in the foreseeable future.
- 6.1.4 **The continuation of a phased extension to the Controlled Parking Zone could be welcomed, subject to sufficient resources and significant consultation and consideration of the impact on the public.**
- 6.1.5 The impact of performance pricing in on-street bays and how this relates to off-street car parks has not been fully considered and will require a full assessment to understand demand, capacity and effect on income.
- 6.1.6 There may be concerns from residents regarding the increase of commuter parking in residential streets. It is clear that access for residents and deliveries must be preserved and this must be carefully communicated to those affected.
- 6.1.7 The full impact of the proposals on the retail sector has not been considered at this stage and this will require careful assessment to understand the potential loss of any retailers as a result which could be significant on footfall. **If any of the proposals were accepted a full consultation with the retail sector should be undertaken.**
- 6.1.8 The demands for parking provision from the larger employers and organisations in the city will require consideration as part of any on-street and off-street parking provision.
- 6.1.9 The opportunity to use under-utilised road space for coach and lorry parking **could** be investigated and implemented if practicable. If successful this would release the existing coach/lorry park for more appropriate use to support the local economy.
- 6.1.10 The report proposes a change to the process undertaken to allow commuters to park on-street. Operational costs, time and policy associated with introducing amendments to on-street permits have not been considered at this stage, and will require further assessment and understanding.
- 6.1.11 The implications of the result of the A27 project must be considered, particularly in relation to the 'to, not through' element of the proposals.
- 6.1.12 The implications of the to, not through proposal on north/south trips needs to be understood
- 6.1.13 Chichester has three Air Quality Management Areas (AQMAs). The impact on the air quality of the measures and schemes described in the Road Space Audit is unclear to those specific areas although the principle of reducing vehicles in the city centre will potentially reduce car emissions, which is strongly supported and sits well with the Air Quality Action Plan and the Chichester Vision.
- 6.1.14 Encouraging non-car modes of transport such as walking and cycling, particularly by building this into day-to-day activities, will help to encourage behavioural change into the fabric of a place and make such modal choice the default.
- 6.1.15 Car Clubs warrant a mention with regard to road space. Further roll-out of the car club through Traffic Regulation Order bays in the

	<p>residential areas could reduce residential demand through a collaborative consumption/resource sharing approach to accessing a car.</p> <p>6.1.16 The document has significant emphasis on fostering an environment which makes walking and cycling the obvious choice for local journeys. Whilst we are strongly supportive of this approach and there is mention of making provision for those who are less able or unable to walk or cycle perhaps this theme should be developed further such that the Audit and any future action plan is more inclusive in that regard.</p> <p>6.1.16 By considering the whole place, both on and off-street now and in the future, the Road Space Audit may be used to determine parking management plans that balance the needs of residents, businesses and visitors. In doing so it is anticipated that revised parking plans can be created that do not simply move a problem from one place to another. The Road Space Audit is an enabling / advisory document proposing a set of principles to assist with planning and managing parking in the city, complementing existing statutory plans and emerging studies in respect of transport infrastructure, parking policy and spatial planning.]</p>
12	<p><b>Provision of a Parking Enforcement Service</b></p> <p><b>RESOLVED</b></p> <p>(1) That the continuation of the Agency Agreement for on-street parking enforcement plus the additional duties set out in para 3.2 of the agenda report with West Sussex County Council for a further six years commencing on 1 April 2018 be approved.</p> <p>(2) That delegated authority be granted to the Head of Commercial Services to agree on the final terms of the Agency Agreement.</p>
13	<p><b>Late Items</b></p> <p>[NONE DESPITE ITEM 15 HAVING BEEN CIRCULATED SEPARATELY FROM THE MAIN AGENDA]</p>
14	<p><b>Exclusion of the Press and Public</b></p> <p>[PART II RESOLUTION (PARAS 1 AND 3) MADE FOR AGENDA ITEM 15]</p>
15	<p><b>Careline</b></p> <p><b>RESOLVED</b></p> <p>(1) That the Head of Community Services be authorised to proceed in accordance with the proposal contained within section 5.1 of the agenda report.</p>

(2) That a report be brought by officers to a future meeting of the Cabinet once a provisional position has been reached.
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GRAHAM THRUSSELL  
*Legal and Democratic Services Officer*

[Thursday 9 November 2017]